



Vacation Request

Full-Day & School Age students are eligible
Part-Day Preschool, Part-Day Pre-K and Kindergarten students are ineligible.

School Year:

Students enrolled in our full-day program or our school age program AND begin attending the first day of the school year AND continue enrollment through the last day of school will earn one week's credit for vacation. If you use your earned credit during the school year, and you withdraw your child before the last day of school, the week's tuition will be added back to the student's account. Vacation credit is restricted to consecutive days and do not accrue or carry over into the upcoming summer program.

Summer Program:

All students enrolled in our summer program AND begin attending the first day of the summer program AND continue enrollment through the last day of the program will receive one week's credit for vacation. If you use your earned credit during the summer, and you withdraw your child before the last day of summer, the week's tuition will be added back to the student's account. Vacation credit is restricted to consecutive days and do not accrue or carry over into the upcoming school year program.

PLEASE SEE OUR PARENT HANDBOOK (PAGE 10) FOR IMPORTANT SPECIFICATIONS REGARDING VACATION CREDIT.

Submit this request form no later than the Friday proceeding the week of the intended vacation.

Week Requested _____

Child's Name _____

Teacher's Name _____ Days Attending _____

Parent's
Signature _____ Date _____